Meeting: PESC Technical Advisory Board Meeting

Time: Thursday, October 21, 3 PM EDT

Call-in Number: 1-866-352-3799 code: \*7696363\*

# Attendees:

Tim Cameron

Jam Hamidi

Sebatian Baba

Tuan Ahn Do

Steve Margenau

Gideon Sanstra

Michael Morris

# Agenda

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| **Topic** | **Lead** | **Approx. Time** |
| Action Item Review | Michael | 10 min |
| Plan for Single File Schema | Michael | 30min |
| Edu1World standardization | All | 20 min |
| Meeting Summary | Michael | 1 min |

Minutes: Morris

# New Action Items:

* Michael will write a memo to Michael Sessa, Susan McCrakin, and Kristi Blabaum recommending that PESC provide a single file schema as a deliverable for all PESC standards and that a new workgroup be established to manage the implementation of the single file schema.
* Tim will ask Lauren Piper and Arnie Miles to attend next week’s TAB meeting
* Tim will provide the email addresses of Lauren Piper and Arnie Miles so that they may be notified on all correspondence about the TAB meeting
* Gideon will set up a webex session for the next meeting so that we can explore and discuss the edu1world collaborative site so that we can determine PESC’s requirements for workgroups and boards.

# Decisions:

* The TAB will not manage the implementation process for Single File Schema but will recommend that a workgroup be formed to implement the recommendation of the TAB.